

**PRE-HEARING SUMMARY REPORT  
(Report by the Director of Central Services and Monitoring Officer)**

**1. INTRODUCTION**

- 1.1 Guidance published by the Standards Board for England recommends that a summary of the main aspects of the case to be heard should be prepared by the Monitoring Officer for inclusion in the papers to be sent to all Members of the Standards Committee who are to conduct the determination hearing, the Councillors involved, the person who made the allegation and the Investigating Officer.
- 1.2 The pre-hearing process summary should set out details relating to the allegation and investigation and highlight any issues which the Committee might need to address.
- 1.3 For ease, the pre-hearing process is presented in tabular form in the Appendix to this report.

**2. CONCLUSION**

- 2.1 The Committee are requested to note the pre-hearing summary report.

**BACKGROUND PAPERS**

**Standards Committee Determinations Guidance for Monitoring Officers and Standards Committee.**

**Contact Officer: Peter Watkins – Director of Central Services and Monitoring Officer (01480) 388002**

# HUNTINGDONSHIRE DISTRICT COUNCIL

## PRE-HEARING PROCESS SUMMARY

<b>NAME OF AUTHORITY: HUNTINGDONSHIRE DISTRICT COUNCIL</b>	
<b>Name of Member who the allegation has been made about</b>	Councillor G J Bull Councillor Mrs C Bussetil
<b>Name of person who made the original allegation</b>	Councillor R D Hutchcraft
<b>Case Reference Nos. Standards Board for England</b>	SBE 9683.05 SBE 9684.05
<b>Name of Chairman of Hearing</b>	Mr D H Bristow
<b>Name of Monitoring Officer</b>	Mr P Watkins
<b>Name of the Ethical Standards Officer who referred the matter</b>	Mr N Marcar (Mr Marcar will not be in attendance)
<b>Name of Investigating Officer</b>	Christine Deller
<b>Name of Clerk to the Hearing</b>	Mr T Roberts
<b>Date, time, place of hearing</b>	Thursday 25th August 2005 at 10.00 am and 11.00 am, Meeting Room 1, Pathfinder House, St. Mary's Street, Huntingdon
<b>Summary of the allegation and relevant section(s) of the Code of Conduct</b>	That the named Members failed to disclose a personal interest and failed to withdraw from a meeting of Oldhurst Parish Council when a matter in which they had a prejudicial interest was discussed and voted on contrary to paragraphs 9 and 10(a) of the Parish Council's Code of Conduct
<b>Findings of fact in the ESO's report that are agreed/not agreed</b>	Correspondence received from Councillors Bull and Bussetil and Councillor Hutchcraft are appended to the report of the Investigating Officer. Notes of interviews undertaken with the parties concerned (as amended and agreed by the Councillors) are enclosed. There are no major areas of disagreement of fact. No response has been received from Councillors Bull and Mrs Bussetil in relation to the pre-hearing procedure
<b>Names of Witnesses</b>	Councillor R D Hutchcraft and Mr R C Lapwood, Parish Clerk have been invited to make themselves available for the hearing
<b>Outline of proposed procedure</b>	Enclosed at Agenda Item No. 2